Fueled Training: Mentors

Thursday, August 9 2018

Getting Started

Peak.getfueled.com

Login (looks the same for students and everyone else)

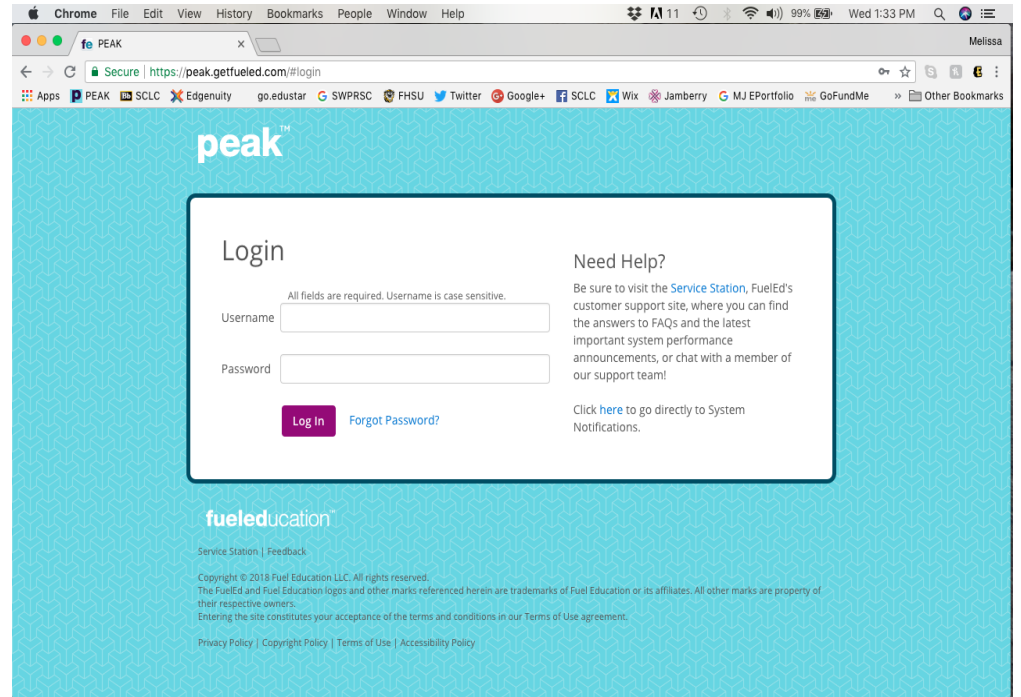   Dashboard

    Performance

    Peak Office

    BrightSpace

Time for questions/ look around the site

Dashboard (Mentor View)

Enrollments

      -On Target (green)

      -Need Attention (red)

      -View--shows students

Student Activity Alerts

      -Set wanted alerts

My Sections

      -Shows classes

      -# shows On Target

      -# shows Needs Attention

My Students

      -Active students

      -Student's information

Performance

Bulk Actions

   -Send email to all

Export

   -Spreadsheet

All Active Enrollments

All Sections

   -Pick the class to view

All Filters

Actions

   -Send information to students

Student Performance

Bulk Actions ▾   ⬇ Export

All Active Enrollments ▾   All Sections ▾

▼ All Filters ▸

30 active enrollments

Student ▲	Section ⬍	Avg Grade ⬍	Academic Health ⬍	Progress ⬍	End Date ⬍	Actions
Hector **Alcala**	KS18SP BRI Personal Finance (Dodge City EC)-26	0%	New		06/30/2019	Action ▾
Yudith **Benitez**	KS18 SP BRI SGCLC English III	78.8%	Idle	▮	06/30/2019	Action ▾
Rita **Bennett**	KS18 SP BRI SGCLC Earth and Space Science	88.8%	High Performing	▮	06/30/2019	Action ▾

Peak Office

Action Tabs

Add New Student
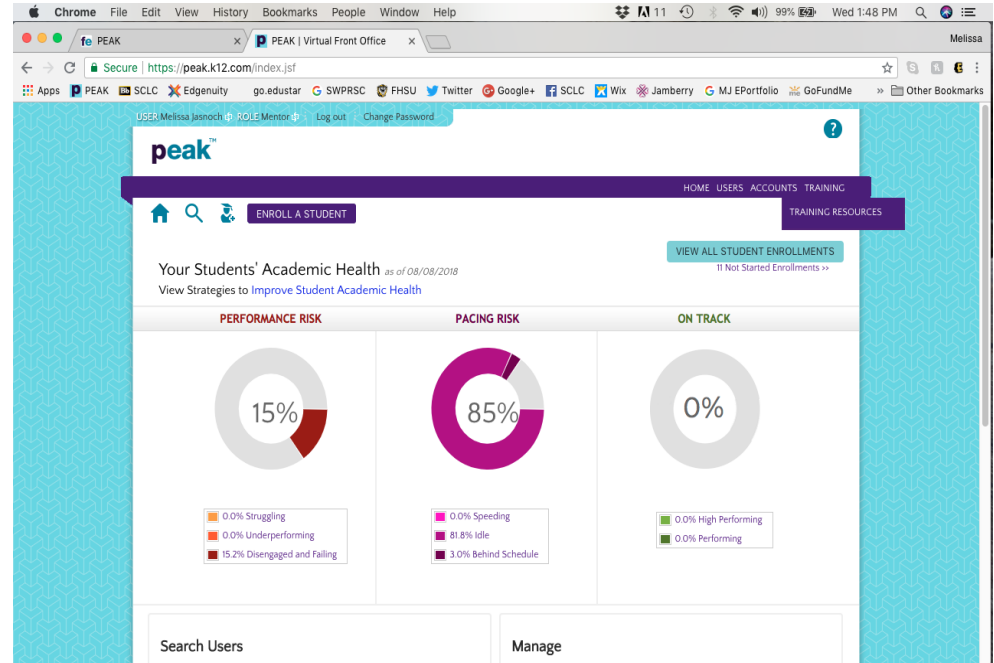- Enroll in correct section

Performance Circles

Search/ Manage Students and Enrollments
- Activating
- Actions

Create Guardian

Run/Print Reports

Service Station

Home

        -Articles

School/Student Contact Support

        -Case

        -Chat

        -Phone Support

Training

Engage

        -Twitter   @Engage_FuelEd

Support Topics

Online Training

On Demand Training Experience-Intended to be completed over several days

For best results the on-demand courses should be approached as a course that users **complete over a several day to a week time period**, rather than being thought of as the go to resource. They are meant to provide that initial introduction. Following the successful completion of training users will earn a certificate of their completion.

Directions for Accessing On Demand Training (if you already have an account, simply log in!)
Registration URL: https://getfueledservices.com/login/Enrollment/OnDemandRegistration.html
New users will need to have the following information to complete the registration process:

· Registration Code**: 5148972**

· Work Email: Same email that will be associated with your account in the system.

· Implementation Specialist: **Kim Zerby**

Note: Users will receive their username and password and gain access to the on-demand training **within 24 hours of registering** Mon-Fri. If individuals perform multiple roles or work across several platforms it is possible to register for **up to 3 courses at one time**. It is also possible to register for additional courses anytime in the future.

All those that register will have access to the on-demand course for a time period of approximately 3 months.

Please reach out to fueledtraining@fueleducation.com if you have any questions or problems registering.

Brightspace

Headings

Action Buttons

My Courses

       - Alerts

       - Pinning

       - In-course toolbar

My Plan

Questions?

1.

2.

3.

4.

5.

6.

7.

8.

9.

10.